



NOMINATION FORM FOR INCOSE UK Outstanding Service Awards

Full Name of Nominee.....

INCOSE UK Membership Number (if known).....

Details of why I the nominator believe that the nominee should be awarded for their service to INCOSE UK, including details of the areas of INCOSE UK which have benefitted from their work

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Declaration of Nominator

I confirm that the nominee has been a member of INCOSE UK for a minimum of 3 years and that I have known the nominee as an INCOSE UK member during this time. I believe that the nominee has volunteered significant time and effort to INCOSE UK and I declare that the information I have provided about the nominee is accurate and fair.

Signature..... Date

Name of Nominator

Name of Seconder

(Print) (Print)

Signature..... Signature.....

Email address..... Email address

Date..... INCOSE No..... DateINCOSE No

Completed form **must** be received by the INCOSE UK Secretariat **BY Monday 16th September 2019 AT THE LATEST** to: INCOSE UK Secretariat, 21 Silver Street, Ilminster, Somerset, TA19 0DH or by email to emmajane@incoseonline.org.uk.

1. The Election Special issue of ePreview shall contain a notice inviting nominations for Outstanding Service Awards, stating that nomination forms are available from the INCOSE UK Secretariat.
2. Completed nomination forms must be signed by the nominator and seconder may include a personal statement or election address of not more than 250 words and must be received by the INCOSE UK Secretariat by the due date.
3. The President will announce the results and present the awards to successful nominees at the Annual Systems Engineering Conference.

Selection and Notification

The INCOSE UK Secretariat will collate all nominations, review them against the required information, and pass them to the UK Council for review and approval.

Notification:

- INCOSE UK Secretariat will notify nominators of those who did not receive an award
- INCOSE UK Secretariat will notify nominators and award recipients
- Recipients will be invited to attend the INCOSE UK Annual Systems Engineering Conference to be presented with their award (at their own expense)
- Recipients will be asked to keep the information confidential until presentation

Presentation

There is no limit to the number of INCOSE UK Outstanding Service Awards that may be presented each year.

Award recipients will receive a certificate.