



NOMINATION FORM FOR INCOSE UK COUNCIL POSITION

ANNUAL GENERAL MEETING 2019

Position.....

Full Name of Nominee

Address.....

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INCOSE Number Telephone No

Brief Background Details and Current Interests of Nominee (no more than 350 words)

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Declaration and Consent of Nominee

I declare that I am not by means of bankruptcy or any other reason disqualified from being a director of a company. I agree to being nominated for the above position. I agree to the brief background details and Current Interests being published in the members area of the INCOSE UK website and members having access to my email address to ask questions. I also agree to submit a photograph of myself to be using in the members area of the website.

Signature Date.....

Name of Proposer

Name of Seconder

(Print).....(Print).....

Signature Signature

Date INCOSE No Date..... INCOSE No.....

Completed form **MUST** be received **By 16th September 2019 AT THE LATEST** to:-
Company Secretary, INCOSE UK Secretariat, The Dyers Building, 21 Silver Street, Ilminster,
Somerset TA19 0DH or by email to emmajane@incoseonline.org.uk .

Election Process

Nominations can only come from current INCOSE UK members and must be submitted to the [INCOSE UK Company Secretary](#) by **Monday 16th September 2019**.

Nomination Papers must:

- Indicate the position being applied for
- Include the names and signatures of a proposer and a seconder (both of whom must be current members of INCOSE UK)
- Include a brief 250 to 350-word personal statement/election address giving the candidate's qualifications and reasons for candidacy
- Include an up to date CV
- Include an image of yourself to display on the election website and ePreview

Once the nominations and personal statements/election addresses have been received, the nominations forms and any additional information such as a CV submitted by each candidate will be reviewed against the terms of reference for the relevant position to select those who will be placed on the ballot.

Successful Candidates details will be published on the election pages of the INCOSE UK website and in the Autumn ePreview for members to read.

Bylaws adopted by the INCOSE UK Chapter on 28 July 2009

1. The August issue of ePreview shall contain a notice inviting nominations for one-third of the members of the "Council" (as laid down in the Constitution), stating that nomination forms are available from the: - INCOSE UK Secretariat.
2. Completed nomination forms, must be signed by the proposer, seconder and candidate, may include a personal statement or election address of not more than 250 words, and must be received by the INCOSE UK Secretariat by the due date.
3. Information on the Candidates and a voting system will be posted in the members area of the INCOSE UK Website, 4 weeks prior to the AGM. The voting system will be closed on the Sunday prior to the AGM.
4. The President will announce the results of the online voting at the AGM and ask the meeting to ratify the results.
5. There is an expectation that there will be a handover period between the out going post holder and the newly elected member of the "Council" that will be agreed between the two individuals concerned. The duration of this handover will depend upon the "Council" role, however it is envisaged that it will typically be 3 months and will include both persons attending the next "Council" meeting.