



INCOSE UK Professional Development Director

Overview of Position

The INCOSE UK Professional Development Director (PDD) is responsible for overseeing the direction, evolution and integration of INCOSE UK's Professional Development programs.

They are expected to lead the definition and execution of a professional development strategy aligned with and enabling INCOSE UK's objectives and in particular:

- Promoting Systems Engineering as a recognised profession in the UK
- Provision of opportunities for professional development for those interested in systems engineering in the UK.

This work includes the identification and definition of professional development strategies and initiatives; coordination with other INCOSE UK Directors and the INCOSE International community on the development and execution of professional development activities; the integration of professional development activities to provide a coherent and comprehensive offering for those currently within or contemplating a move to the systems engineering discipline; and the establishment and leadership of an appropriate supporting volunteer structure.

The PDD is responsible for helping INCOSE UK connect to the wider UK engineering community in matters relating to professional development of systems engineers.

The PDD is an elected, position with a three-year term of office and is a voting member of the INCOSE UK Council.

Responsibilities

- Acts as a point of contact for Systems Engineering Professional Development within the UK Chapter and between the UK Chapter and the wider INCOSE.
- Sit on the Joint Review Board in relation to Professional Registration.
- Develops an annual and strategic Professional Development plan to address UK Chapter requirements.
- Coordinates initiatives with INCOSE UK Directors, the UK Advisory Board Chair and the Early Careers Forum Chair.
- Works closely with Professional Development and Membership Manager regarding professional development activities, communications and member enquiries.
- Works with volunteers to promote and execute the professional development plan and associated initiatives.



- Establishes and appoints members to a volunteer infrastructure as necessary to support the professional development portfolio, including but not limited to volunteers supporting Professional Registration, Certification and Competence Assessment.
- Has fiscal responsibility for activities related to Professional Development within INCOSE UK
Participates in all INCOSE UK Council meetings.
- Contributes to the INCOSE UK Strategic and Annual Operating Plans.
- Develops and maintains Policies and Guidelines for Professional Development.

Authority

- Voting Member of the Council

Accountability

- As stipulated in INCOSE UK Bylaws and policies
- Compliance with directives on conflict of interest and all policies and procedures of the organisation
- Accountable for discharge of the above responsibilities, and achievement of the objectives, under the direction of the Council.

Accreditation

- The Director must be Professionally Registered as a Chartered Engineer at the point of election and for the remainder of the term.
- It is preferred that the Director is Professionally Certified as CSEP or ESEP.

Benefits

The role holder will have an opportunity to influence the strategic direction of INCOSE UK through their role on the INCOSE UK Council.

The role offers an opportunity to both influence and grow understanding of systems engineering competence and competencies and associated career paths.

As part of the Chapter leadership, the holder will engage with INCOSE UK members seeking to develop their careers, systems engineering function leaders, other professional engineering institutions, academia and the wider UK Industry. The role holder will also have a significant opportunity to collaborate and influence ongoing professional and competence development initiatives within INCOSE internationally.

Engaging with stakeholders will broaden the professional networks of the role holder, with benefit to both the individual and their employer.



Required Skills

- Strong oral and written communication skills.
- Ability to communicate effectively across international and cultural boundaries
- Knowledge of current systems engineering competency needs for differing professional development pathways so that they can offer advice to individuals and organisations on career structures and career options.
- Knowledge of best practices around competency frameworks, competence- based assessment.
- Ability to understand business principles and usage patterns, translate and communicate effectively across application domain boundaries.
- Confidence and capability to promote the values and mission of INCOSE UK. Connection, collaboration, and negotiation skills to establish and facilitate alliances.
- Leadership and teamwork skills to coordinate activities within a volunteer organisation and identify suitable candidates to promote INCOSE UK Professional Development activities.
- Budgeting and planning skills including the ability to write and implement strategic and operations plans.

Commitment

Minimum annual commitment levels are:

- Attendance of UK Council meetings: 4 days
- Attendance of UK Council / UKAB joint meetings: 2 days
- Actions from and preparation for meetings: 12 days
- 4 to 6 days a year in relation to Professional Registrations
- 4 to 6 days a year in relation to Certification